

READING AND SUMMARIZING

Goal: Review essay structure.

Materials:

Writer's Resources (computer)

To open this program:

1. Click on **ESL Resources folder**.
2. Click on Writing.
3. Click on *Writer's Resources 2.0*.

- *In Writer's Resources 2.0*, under the Writing Elements Lessons, click on **Lesson 6 (The Essay)**.
- **Read and study pages 1-38. Answer the questions below in your own words.**

What is the introduction?

What is the body?

What is the conclusion?

What is the thesis?

Read the different ways to provide background information in the introduction on Page 7. Which is the most interesting to you? Why?

What is audience? Why is this important?

What are transitions? What are a few examples?

What should you avoid when writing conclusions?

Choose one of the topics on Page 39 and develop an outline and brainstorm for this topic on the following page. If you finish early, you should also write an introduction. Staple your work to this assignment sheet.

Stamp and Signature

SUMMARY WRITING

Goal: Review principles of summary writing and write a summary.

Materials

Writer's Resources (computer)

Footprint Level 7 or 8 Reader (book)

To open this program:

1. Click on **ESL Resources folder**.

2. Click on **Writing**.

3. Click on *Writer's Resources 2.0*.

- *In Writer's Resources 2.0*, under the Rhetorical Patterns Lessons, Click on Lesson 9 (Summary). Read and study the first 13 pages of this lesson. This should take approximately 20 minutes.
- Read a **Footprint Level 7 or 8 reader**. These are located at the front desk.
- Take notes below about your reading. Look at the questions in the box below to help you with your note taking.
- On a separate piece of paper, write a summary about what you have read using your notes.
- Make sure that your first sentence contains the title of the book, overall main idea, and series editor.
- Staple your summary to this assignment sheet.

Text Questions:

1. What is the title of the book?
2. What is the purpose of this book?
3. Where do the events take place?
4. When do these events take place?
5. Who is involved?
6. What are the main ideas?
7. What are the causes or effects of the main ideas of the book?
8. Why are these ideas important?

Stamp and Signature

GRAMMAR AND PUNCTUATION

Goal: Review sentence boundary rules and correct typical sentence errors.

To open this program:

- 1. Click on **ESL Resources folder**.
- 2. Click on Writing.
- 3. Click on *Writer's Resources 2.0*.

Materials

Writer's Resources (computer)

- *In Writer's Resources 2.0*, under the Grammar/Punctuation/Mechanics Lessons, click on **Lesson 6 (Fragments)**.
- Read, study, and do Pages 1-31. Take notes below.
- On Page 32, rewrite each fragment into a complete sentence on the lines below.
- Have the instructor check your sentences.
- Go back to **Menu** and click on **Lesson 7 (Run-ons)**.
- Read, study, and do Pages 1 – 20. Take notes below.
- On Page 21, click on Begin Writing. Cut and paste the sentences and paragraphs into a Word document and correct them.
- Print out your work and attach to this assignment sheet.

Notes:

Page 32 Fragment corrections:

1 _____

2 _____

3 _____

4 _____

5 _____

6 _____

7 _____

8 _____

9 _____

10 _____

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